

## YOUR INFORMATION:

If you need assistance completing this application, please ask at the Member Relations Desk.

Application Type:

New Application

Renewal Application

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Full Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

## MEMBERSHIP CATEGORY (SELECT ONE):

Family  Adult  Youth  2 Youths  1 Adult/1 Youth  Senior +65

### Additional Members of Your Household:

Name _____	Relationship _____	Gender _____	Age _____
Name _____	Relationship _____	Gender _____	Age _____
Name _____	Relationship _____	Gender _____	Age _____
Name _____	Relationship _____	Gender _____	Age _____
Name _____	Relationship _____	Gender _____	Age _____

Total number in household \_\_\_\_\_

## YOUR INCOME INFORMATION:

1. Employer \_\_\_\_\_ Gross Monthly Income (before taxes) \_\_\_\_\_ Length of Employment \_\_\_\_\_  
Position \_\_\_\_\_ Part-Time or Full-Time (Circle One)
2. Employer \_\_\_\_\_ Gross Monthly Income (before taxes) \_\_\_\_\_ Length of Employment \_\_\_\_\_  
Position \_\_\_\_\_ Part-Time or Full-Time (Circle One)
3. Employer \_\_\_\_\_ Gross Monthly Income (before taxes) \_\_\_\_\_ Length of Employment \_\_\_\_\_  
Position \_\_\_\_\_ Part-Time or Full-Time (Circle One)

## ATTACH COPIES OF YOUR MOST RECENT FEDERAL TAX RETURNS:

If you did not file taxes, please provide us with a Verification of Non-Filing form(VNF). Please see directions on back page for VNF instructions.

I verify that the above information is accurate. I understand that I will inform the YMCA of any changes to my income. I understand that my membership can be terminated if false information is presented. I understand that my Open Doors Membership will need to be renewed every year or when requested by the YMCA.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## WE'RE HERE FOR YOU!

The YMCA is committed to helping people grow in spirit, mind and body. We serve people of all ages, backgrounds, abilities and incomes. The Kishwaukee Family YMCA is community based and we try our hardest to make our services, programs and memberships available to everyone.

**OPEN DOORS** is an income-based membership program that allows members to receive the same benefits, regardless of ability to pay. If you are interested in this program fill out an application and return with with tax documents.

No applications will be approved without completed application and supporting tax forms.

**OPEN DOORS ASSISTANCE RARELY COVERS 100% OF THE TOTAL MEMBERSHIP FEE.**

The amount you pay will depend on your specific needs.

## HOW TO APPLY FOR OPEN DOORS

Simply fill out the registration form online or on the back of this brochure and submit with your application.

**To process your application**, we will need a copy of your current Federal Tax Return for all adults in the household to verify household income. If you did not file taxes, we ask that you provide the following (as it applies):

If you did not file taxes, please provide us with a Verification of Non-Filing (VNF).

1. Go to [www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript)
2. Around the lower center part of the page inside the Request Online Box, click the button Get Transcript Online.
3. Either create an account or log in using your credentials.
4. For first-time requestors, make sure to prepare beforehand your Full Name, Email, Birthdate, Tax Filing Status, Social Security Number (SSN) or Individual Tax Identification Number (ITIN), and Current Address.
5. Once the IRS accepts the necessary identifying information, the site will ask for the reason why the taxpayer is requesting for the VNF. You can choose "Income Verification"
6. Once logged in, the taxpayer can select Verification of Non-filing letter and enter the tax year required.
7. Print out the prepared IRS non-filing letter.

The YMCA requires that individuals reapply when their membership expires (one full year from approval date) or when requested to keep the information on their application updated. The ability of the YMCA to respond to requests for assistance is dependent upon the success of fundraising projects and current operating financial situation. Open Doors rarely covers 100% of the total membership fee. Your fees are subject to increase when you reapply. If you do not reapply annually your discount will be removed and you will be charged full rate.



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# OPEN DOORS

## MEMBERSHIP PROGRAM



**Kishwaukee Family YMCA**  
2500 W. Bethany Road  
Sycamore, IL 60178  
815.756.9577 | [www.kishymca.org](http://www.kishymca.org)