



# Kishwaukee Family YMCA – Before & After School Care 2022-23 (B&A)

## PARTICIPANT EMERGENCY INFORMATION PACKET

### PARTICIPANT PERSONAL INFORMATION (PLEASE PRINT)

(Please write the grade each child will be entering in Fall 2022)

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Age \_\_\_\_\_ Gender \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Family Email Address \_\_\_\_\_

Child(ren) lives with:  Both Parents  Mother  Father  Other \_\_\_\_\_

### PRIMARY PARENT/GUARDIAN INFO MOTHER FATHER OTHER \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_ Work Phone \_\_\_\_\_

### SECONDARY PARENT/GUARDIAN INFO MOTHER FATHER OTHER \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_ Work Phone \_\_\_\_\_

### ADULTS AUTHORIZED TO PICK-UP/EMERGENCY CONTACTS OTHER THAN PARENT/GUARDIAN (Minimum 2 Required)

	Name/Age	Relationship	Address	Preferred Phone
1.				
2.				
3.				
4.				
5.				

Any notes about authorized pickups (e.g. adult can only pick up one of the two kids, additional information, etc.): \_\_\_\_\_

**AUTHORIZED PICK-UP/EMERGENCY PICK-UP: I,**

**authorize the people listed above to pick up my child and be contacted in the event of an emergency from the Kishwaukee Family YMCA. Attempts will be made to reach the parent/legal guardian(s) first. Initials\_\_\_\_\_**

**UNAUTHORIZED PICK-UP: (People who CANNOT pick up your child from B&A Care)**

- 1. Name\_\_\_\_\_Relationship\_\_\_\_\_
- 2. Name\_\_\_\_\_Relationship\_\_\_\_\_

**PARTICIPANT MEDICAL INFO**

Please answer the following questions so that we can better serve your child in programs. Any information that you choose to disclose is confidential.

**1. While in B&A, are there any health conditions that you would like us to be aware of?**

No  Yes \_\_\_\_\_

**2. While in B&A, will your child need to take medication?**

No  Yes \_\_\_\_\_ \*Must fill out Medication Authorization Form

**3. While in B&A, are there any allergies we should be aware of?**

Yes \_\_\_\_\_

Allergic Reaction: \_\_\_\_\_

Treatment: \_\_\_\_\_

\*Epi-pens require Medication Authorization Forms.

**4. Does your child require a modification, due to a disability, in order to participate in B&A?**

Yes Please describe \_\_\_\_\_

(Questions, please contact Aaron Confer, Youth Development Director.)

**5. Are there activities your child should be exempt from due to medical reasons?**

No  Yes Please list: \_\_\_\_\_

**6. Are all immunizations up to date?**

No (Must provide exemption letter.)  Yes, Date of last Tetanus Shot \_\_\_\_\_

**INSURANCE INFORMATION**

Is the participant covered by family medical/hospital insurance?  No  Yes

If Yes, please indicate carrier or plan name: \_\_\_\_\_ Group # \_\_\_\_\_

Carrier Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Name of Insured: \_\_\_\_\_ Relationship to Participant \_\_\_\_\_

Primary Doctor: \_\_\_\_\_ Phone Number \_\_\_\_\_

I certify that \_\_\_\_\_ has been examined by a licensed physician in the past 12 months and is able to participate in the Kishwaukee Family YMCA Before & After Care program. The above medical information is correct as far as I know, and the person herein described has permission to engage in all prescribed activities and field trips, except noted by examining physician and me.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

**PARTICIPANT PERSONAL INFORMATION**

---

Swimming Ability: We will be using this information to help determine swimming groups on field trips over the summer. Please note that many pools will ask your child to swim test as well, this is just to help us create baseline groups.

- Non-Swimmer (restricted to sand areas, splash pads, and zero-depth pools)
- Fair Swimmer (can utilize all attractions aside from pools more than 5-6 feet deep)
- Good Swimmer (can utilize all attractions)

Please Describe your child’s social interactions with children of the same age: \_\_\_\_\_

---

---

---

How would you describe your child’s personality? \_\_\_\_\_

---

---

Does your child have any fears we should be aware of? \_\_\_\_\_

---

---

Is there any other information that you would like to share so that we may better understand and work with your child? \_\_\_\_\_

---

---

---

---

---

***Continued next page...***

## PARENT AGREEMENT/CONSENT

---

Please initial on each line below to indicate you have read and agree to each statement:

\_\_\_ **TRANSPORTATION:** I give permission for my child to be transported in authorized buses for B&A programming. Parents/Guardians will be informed of all planned transportation.

\_\_\_ **PHYSICAL ACTIVITIES:** I give permission for my child to participate in physical activities, such as sports and swimming, during the B&A program hours. I understand that physical activity is a regular part of the B&A program.

\_\_\_ **MOVIES:** I give my child permission to view a Director approved G or PG rated movie, though it is not part of the regularly scheduled curriculum.

\_\_\_ **PHOTO RELEASE:** The Kishwaukee Family YMCA is hereby granted permission to use any individual or group photos/videos showing my child participating in YMCA activities for use in public relations, social media, promotional or advertising purposes. (*OPTIONAL*)

\_\_\_ **CUSTODY:** YMCA staff are not trained to review legal documents or court decrees. Decisions regarding authorized pick-up will be governed by the persons listed in this document. All authorized pick-up persons must be 18 years or older, and have a valid picture ID.

\_\_\_ **YMCA CLOSURES:** I understand that the YMCA will be closed on select holidays listed in the parent handbook.

\_\_\_ **CHARACTER CONTRACT:** I have read and understand the YMCA behavior policy. My child and I have read and understand the character contract found in the Parent Handbook.

\_\_\_ **POLICIES AND PROCEDURES:** I have read and understand and adhere to the policies and procedures contained in the Parent Handbook.

\_\_\_ **SIGN-IN/PICK-UP:** I understand that I cannot sign-in my child if their registration and payments are not current, and that B&A Staff will immediately refer me to Member Services to register and/or make payment. I also understand that Day Camp ends promptly at 5:30pm at Malta and Cortland and 5:45pm at the Kishwaukee Family YMCA, and I will be charged and additional \$1 every minute I am late picking my child up.

I have read the above statements and fully agree to its terms. I have also received, read, and accept the **Policies and Procedures** listed in the Parent Handbook and stated within this agreement. By my signature, and of my free will, I do hereby agree to indemnify and save harmless the Kishwaukee Family YMCA from any and all claims or demands, cost or expense arising out of any injuries, damages, or other losses, whether personal or property, sustained by me or any party who I am responsible.

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## PAYMENT AGREEMENT

<u>Payment Agreement</u>	
INITIAL	I understand I must pay a \$25 registration fee per child and B&A deposit at time of registration. I also understand that if I am not a current member, that I am paying a higher
INITIAL	I understand I must pay in full at time of registration or by automatic draft and I will be charged on the due dates listed on the payment schedule. If my payment is returned due to insufficient funds, I am responsible for all fees incurred and will owe a return fee of \$25.00 per item to the YMCA. I understand that if I exit the program that my last draft will include all past due and remaining balances.
INITIAL	I understand payments are due two weeks in advance through electronic draft. It is my responsibility to notify the YMCA of any changes to my situation or payment plan. Two-week written notice must be provided.
INITIAL	I understand if my payments are past due, I will not be able to sign my child in to B&A Care, my registration will be cancelled, deposit forfeited, and spot given to any wait-list participants.
INITIAL	I agree to give a two-week written notice to the YMCA if I plan to exit the program. I will complete a cancellation form at this time. If I fail to give a two-week written notice or contact the Youth Development Director to discuss emergency withdrawals, I am responsible for any payments up to the time of notification to withdraw.
INITIAL	I understand if I cancel the YMCA B&A Care Program and my account has a past due balance, the balance will be drafted at the time of cancellation.
INITIAL	I understand the YMCA will continue to draft outstanding balances until the past due amount is paid in full.

### Weekly Draft Account Information

#### MUST HAVE CREDIT CARD/DEBIT CARD ON FILE FOR DRAFT

Circle: Visa    Mastercard    Discover

Circle: Credit Card    Debit Card

**Name on Card/Account:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**State/City/Zip:** \_\_\_\_\_

**Last 4 Digits of Card:** \_\_\_\_ \_

**Expiration Date:** \_\_\_\_ / \_\_\_\_

**CSV:** \_\_\_\_ \_

I have read and understand the YMCA Payment Agreement; I accept my payment plan and agree to abide by all the policies in place. I understand that failure to uphold my payment agreement will result in my child being suspended from participating in Before & After Care, and that my Kishwaukee Family YMCA program privileges will also be suspended until my account is in good standing.

**Parent/Legal Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_